

Justin Anderson

From: Runnymede Apartments <runnymedeapartments@questami.com>
Sent: Tuesday, August 25, 2020 9:30 AM
To: patricia@questami.com
Cc: JUSTIN
Subject: FW: Apartment Occupancy Limits
Attachments: Runnymede_-Fire Marshal City of Austin.docx

Hi Pat,

Below is the email I received from the Development Services Department with City of Austin. They didn't fill out my letter head. 😞 Please advise.

Thanks,

Alma Portugal , CPO | Community Manager

[Runnymede Apartments](#)

1101 Rutland Dr. | Austin, TX 78758

O: 512.836.9711 | www.runnymedeapts.com

From: Adler, Jan <Jan.Adler@austintexas.gov>
Sent: Monday, August 24, 2020 8:31 AM
To: DSD Commercial Review <commercialreview@austintexas.gov>
Cc: runnymedeapartments@questami.com
Subject: RE: Apartment Occupancy Limits

In response to your questions regarding occupancy; the building code does regulate occupancy of an apartment other than in saying that an apartment unit occupancy is calculated at 1 person for every 200 square feet. The reality is that the expectation would be a maximum of 2 people per bedroom.

Thank you.

Jan Adler

Plans Examiner Supervisor/ Commercial Plan Review

City of Austin Development Services Department

6310 Wilhelmina Delco Dr. Austin, Tx. 78752

Office: 512-974-6377



Building a Better and Safer Austin Together

Commercial Plan Review website:

<http://www.austintexas.gov/page/commercial-plan-review>

Please contact my direct supervisor with any kudos or concerns at
Mitchell.Tolbert@austintexas.gov

PER CITY ORDINANCE: All individuals scheduling or accepting a meeting invitation with a City Official are requested to provide responses to the questions at the following link: [DSD Visitor Log](#).

Please note that all information provided is subject to public disclosure via DSD's open data portal. For more information please

From: DSD Commercial Review <commercialreview@austintexas.gov>
Sent: Friday, August 21, 2020 7:58 AM
To: Adler, Jan <Jan.Adler@austintexas.gov>
Subject: FW: Apartment Occupancy Limits

Jennifer Espinosa | Pronouns: she, her, hers
Planner II, Customer Experience Unit
City of Austin Development Services Department
6310 Wilhelmina Delco Dr, Austin, Texas 78752
Office: 512-974-1667



Please contact my direct supervisor with any kudos or concerns at DSDCX@austintexas.gov

PER CITY ORDINANCE: All individuals scheduling or accepting a meeting invitation with a City Official are requested to provide responses to the questions at the following link: [DSD Visitor Log](#).

Please note that all information provided is subject to public disclosure via DSD's open data portal. For more information please visit: [City of Austin Ordinance 2016-0922-005](#) | [City Clerk's website](#) | [City Clerk's FAQ's](#)

From: Runnymede Apartments [<mailto:runnymedeapartments@questami.com>]
Sent: Thursday, August 20, 2020 12:57 PM
To: Mata, Mary Ellen <MaryEllen.Mata@austintexas.gov>; DSD Commercial Review <commercialreview@austintexas.gov>
Subject: RE: Apartment Occupancy Limits

*** External Email - Exercise Caution ***

Great, Thanks Mary.

I have attached the letterhead on the requested information and more details of why we need them just to clarify ☺

Thanks,
Alma Portugal , CPO | Community Manager
[Runnymede Apartments](#)
1101 Rutland Dr. | Austin, TX 78758
O: 512.836.9711 | www.runnymedeapts.com

From: Mata, Mary Ellen <MaryEllen.Mata@austintexas.gov>
Sent: Thursday, August 20, 2020 12:55 PM
To: DSD Commercial Review <commercialreview@austintexas.gov>

Cc: runnymedeapartments@questami.com

Subject: FW: Apartment Occupancy Limits

Alma

I'm sending your question to commercial review for an answer.

Mary Ellen Mata | Pronouns: she, her, hers
Customer Service Representative
City of Austin Development Services Department
6310 Wilhelmina Delco Dr, Austin, Texas 78752
Office: 512-974-2000



For Kudos or concerns , please contact DSDCX@austintexas.gov

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Please note that all information provided is subject to public disclosure via DSD's open data portal. For more information please visit: City of Austin Ordinance 2016-0922-005 | City Clerk's website | City Clerk's FAQ's

From: City of Austin <noreply@coadigital.onbehalfof.austintexas.gov>

Sent: Thursday, August 20, 2020 12:46 PM

To: DSD Help <DSDhelp@austintexas.gov>

Cc: runnymedeapartments@questami.com

Subject: Apartment Occupancy Limits

This message is from Alma Portugal. [runnymedeapartments@questami.com]

I have a few questions regarding the occupancy limits for the City of Austin. Here at Runnymede we offer 1, 2 & 3 bedroom. If you could please send me contact information on who I may able to speak with about this.

CAUTION: This email was received at the City of Austin, from an EXTERNAL source. Please use caution when clicking links or opening attachments. If you believe this to be a malicious and/or phishing email, please forward this email to cybersecurity@austintexas.gov.