

Park Glen Apartments
HDC Park Glen Partners, Ltd.
2300 Camp Drive
Midland, Texas 79701
Phone: (432) 682-0709

Dear Valued Vendor,

After reviewing our records, we discovered the certificate of liability insurance on file for your business has expired. We would like to request a current certificate of liability insurance. Park Glen Apartments requires that the “description of operations” and “certificate holder” areas of the certificate be completed as follows:

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES /

Park Glen Apartments
2300 Camp Drive
Midland, Texas 79701

CERTIFICATE HOLDER

HDC Park Glen Partners, Ltd.
2300 Camp Drive
Midland, Texas 79701

The minimum general liability and worker’s compensation coverage is \$1,000,000 per occurrence and accident.

If you have any questions regarding our request for an updated certificate of liability insurance then please call our leasing office at (432) 682-0709 and ask to speak with the property manager. We appreciate your assistance as it relates to our request.

Thank you,

Property Manager