Dear Valued Vendor,

After reviewing our records, we discovered the certificate of liability insurance on file for your business has expired. We would like to request a current certificate of liability insurance. Villas of Hickory Estates requires that the "description of operations" and "certificate holder" areas of the certificate be completed as follows:

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES /

Villas of Hickory Estates 3211 Hickory Tree Road Balch Springs, Texas 75180

CERTIFICATE HOLDER

Villas of Hickory Estates Limited Partnership 3211 Hickory Tree Road Balch Springs, Texas 75180

The minimum general liability and worker's compensation coverage is \$1,000,000 per occurrence and accident.

If you have any questions regarding our request for an updated certificate of liability insurance then please call our leasing office at (972) 913-0711 and ask to speak with the property manager. We appreciate your assistance as it relates to our request.

Thank you,

Property Manager